

Ratlingate Scout Camping Centre – Risk Assessment

Assessment No. 15

Review Date – 03 May 2029 (Or sooner if hazards/risks change)



Assessed by – Marion Proudfoot/Alan Saunders/James Gray (**Facilities Committee**) Date – 3 May 2024

HAZARD	RISK	POSSIBLE CONTROL MEASURES
<ul style="list-style-type: none"> ▪ Building Construction 		
Blocked drainpipes, gutters, drains	Makes ground slippery	<ul style="list-style-type: none"> - Regular inspection - Cleaning out
Wood burning stove. <ul style="list-style-type: none"> - Falling onto fire - Hot embers jumping out 	<ul style="list-style-type: none"> - Burns - Fire 	<ul style="list-style-type: none"> - Use gloves and fire tools provided to operate and stoke the fire. - Read the instructions of use if unsure (these are located on the wall display). - Advise users not to touch when in use unless they are using the gloves and fire tools provided. - Use a fireguard or similar measure to protect users from harm if deemed necessary by the leaders of the group using the centre. <ul style="list-style-type: none"> ○ If a fireguard or similar is in-use, then advise users to not be tempted to use it as a method of drying clothes or other items that can easily catch fire. - Or limit the use of the wood burning stove if users pose increased risk e.g. due to their age and use alternative heating methods as required.

Balcony area	Fall if climb over balustrade	Do not allow children unsupervised access
▪ Services		
Gas Supply	<ul style="list-style-type: none"> - Explosion - Fire - Asphyxiation 	<ul style="list-style-type: none"> - Use HSE approved gas fitter (CORGI registered) for work on fittings/appliances. - Isolation valve turned off on vacating premises. - Preventative maintenance. - No naked flames in vicinity of gas cylinder.
Water <ul style="list-style-type: none"> - Leaks - Burst pipes 	<ul style="list-style-type: none"> - Slippery surfaces - Burns if the water is hot 	<ul style="list-style-type: none"> - Lag pipes. - Regular checks - Consider draining system if appropriate in winter
Sewer and wastewater pipes <ul style="list-style-type: none"> - Leaks, blockage 	Health risk	<ul style="list-style-type: none"> - Regular inspection - Regular cleaning of grease trap
Electricity <ul style="list-style-type: none"> - Overloaded sockets - Damaged leads - Trailing leads 	<ul style="list-style-type: none"> - Electrocutation - Fire - Tripping 	<ul style="list-style-type: none"> - Check leads, plugs, and equipment regularly. - If anything, substandard, remove from use.
▪ Access/exit routes (internal & external)		
<ul style="list-style-type: none"> - Obstructed - Unlit - in poor repair - uneven - blocked fire exits 	<ul style="list-style-type: none"> - Trips - Confusion - Possible injury - possible loss of life 	<ul style="list-style-type: none"> - Keep clear. - Maintain - Ensure fire exits are always accessible and nothing blocks fire exit door on outside. - Fire exit signed.

HAZARD	RISK	POSSIBLE CONTROL MEASURES
<ul style="list-style-type: none"> - Fire due to combustible material. E.g. <ul style="list-style-type: none"> o Curtains o Furniture o Rubbish 	<ul style="list-style-type: none"> - Injury - Damage - Loss of life 	<ul style="list-style-type: none"> - Removal of rubbish - Regular checks of the contents of the building
<p>Gas tank/cylinders</p> <ul style="list-style-type: none"> - Liquefied petroleum gas - Butane/propane - Associated appliances 	<ul style="list-style-type: none"> - Fire risk from leaks. - Explosion from excessive heat 	<ul style="list-style-type: none"> - No flames, no smoking. - Store spare cylinders securely outside, away from drains & keep upright. - Tanks checked by competent operator
<ul style="list-style-type: none"> ▪ Electric heaters 	<p>Danger of electrocution and fire</p>	<ul style="list-style-type: none"> - Do not cover. - Keep water away. - Do not tamper with guards. - Ensure heaters are turned off after use.
<ul style="list-style-type: none"> ▪ Storerooms 		
<p>Dangerously stacked tables and chairs</p>	<p>Injury</p>	<p>Stack safely</p>
<p>Equipment e.g. dirty cooking equipment</p>	<p>Health risk, attract vermin</p>	<p>Inspect before storing</p>
<p>Access equipment e.g. ladders not fit for purpose i.e. damaged warped</p>	<p>Falls</p>	<p>Visual inspections of ladders before use.</p>
<ul style="list-style-type: none"> ▪ Toilets, washing facilities, showers 		

HAZARD	RISK	POSSIBLE CONTROL MEASURES
Unclean, legionella organism in water supply	Health risk	<ul style="list-style-type: none"> - Regular inspection and cleaning regime including descaling and disinfection of shower heads. - Maintain supplies. - Run taps if not used regularly.
Cleaning products	May cause: <ul style="list-style-type: none"> - Burns - Skin irritation - Allergic reactions - Vomiting 	<ul style="list-style-type: none"> - Secure storage of any dangerous substances. - Read labels. - Wear correct PPE
Tables and chairs Inappropriately stacked for storage, obstructing floor area, corridors or exit routes	People or children can collide/slide into them or trip causing injury	Store away from activity areas or secure them and put away

HAZARD	RISK	POSSIBLE CONTROL MEASURES
▪ Kitchen		
<ul style="list-style-type: none"> - Knives - Fridges - Spills of food or water - Poor housekeeping 	<ul style="list-style-type: none"> - Cuts - Risk of fire. - Vermin being attracted by food. - Slip hazard from spills. - Risk of food poisoning 	<ul style="list-style-type: none"> - Regular defrosting of fridges - Check fridges/freezers are empty after use. - Regular removal of unwanted/out of date items - Check electrical equipment regularly. - Clean up spills promptly. - Maintain fire extinguishers
Range Cooker	<ul style="list-style-type: none"> - Gas leaks - Burns 	<ul style="list-style-type: none"> - Regular testing / certification. - Only to be used by adults or under adult supervision. - Maintain fire blanket
Instant Water Boiler	Scalds	<ul style="list-style-type: none"> - Only to be used by adults. - Correct signage in place.
Breakages of glass, crockery	Risk of cuts	<ul style="list-style-type: none"> - Regular checks of glass and crockery.
▪ Manual Handling		
Moving furniture, pieces of equipment	Risk of injury	Use correct lifting technique
▪ Vandalism	Damage	Security shutters and lighting, regular checks

<ul style="list-style-type: none"> ▪ Fire by Arson 	<ul style="list-style-type: none"> - Damage - Loss of facilities - Loss of life 	<ul style="list-style-type: none"> - Adequate firefighting equipment checked regularly. - Good housekeeping. - Security lighting. - Smoke detectors
<ul style="list-style-type: none"> ▪ Surrounding land 		
<ul style="list-style-type: none"> - Dry/Long Grass - Vermin due to rubbish - Uneven ground - Tree roots/stumps 	<ul style="list-style-type: none"> - Increased risk of fire - Diseases from the vermin - Injuries from slipping. - Tripping 	<ul style="list-style-type: none"> - Regular grass cutting & maintenance. - Regular bin collections - Awareness of the risks of the natural environment
<p>Forestry Operations</p>	<ul style="list-style-type: none"> - Injury or loss of life - Damage to surroundings due to trees or branches falling from height. - Loss of facilities - Loss of life 	<ul style="list-style-type: none"> - Ensure adequate signage / barriers whilst work is being carried out. - Work to be carried out when site unoccupied or make users aware of work area(s). - Regular inspections of the woods, particularly after periods of high winds. Making notes of issues and markup/cordon off dangerous areas until they are dealt with appropriately. - If groups are booked in before any issues are resolved or work is finished, then they should be made aware of the areas to avoid.

HAZARD	RISK	POSSIBLE CONTROL MEASURES
▪ Surrounding land		
Pond & stream *	Danger of drowning	<ul style="list-style-type: none"> - Set boundaries. - Supervise - Make aware of risk.
Poisonous plants & fungi	Danger of death	<ul style="list-style-type: none"> - Remove if practical. - Supervise - Make aware of dangers.
Bouldering wall	Injury	<ul style="list-style-type: none"> - To be used only under adult supervision. - Regular checks of the holds
Archery range / archery store	Injury or death	Site specific risk assessment available in archery store
▪ Storage containers & equipment		
Heavy doors	Injury	To be opened by competent personnel
Tools (manual and power)	Injury or death	To be used by competent persons only.
Petroleum	Danger of fire	<ul style="list-style-type: none"> - Store in metal canisters away from sources of ignition. - No smoking - No naked flames
Chemicals	Injury or death	<ul style="list-style-type: none"> - Secure storage of any dangerous substances. - Read labels

<ul style="list-style-type: none"> • Car Park 		
<p>Moving Vehicles</p>	<p>Injury or death</p>	<ul style="list-style-type: none"> - Take care when walking through the car park especially around arrival and departure times. - Young people to be supervised when entering car parking. - Area adjacent to building to be used for loading / unloading and disabled parking only.

Please advise us if you are aware of any other hazards, thank you.

* PLEASE NOTE THAT ANY WATER ACTIVITIES MUST BE IN ACCORDANCE WITH POR AND SUBJECT TO YOUR OWN RISK ASSESSMENT.

*Archery range to be operated and run by permitted leaders or by prior arrangement with Ratlingate. The range should be run in accordance with the permit holders' site-specific Risk Assessment. Ratlingate has a range specific Risk Assessment in place. It can be viewed if required it is in the store with the archery equipment.